

## Jagiellonian University Doctoral School in the Humanities – Admission Information

Admission to all programs of the Jagiellonian University Doctoral School in the Humanities for the academic year 2023/2024 shall be carried out through the Jagiellonian University admission platform – IRK (<https://irk.uj.edu.pl/pl/>).

**NOTE: Candidates should prepare the following documents in the form of PDF files (only), named as per the instructions, BEFORE the admission system opens 1st of April and will be closed 14th of June. Files in incorrect formats, with incorrect file names, or created without adhering to the instructions, shall not be accepted and admission will not be completed successfully (failure to fulfill formal requirements by the Candidate).**

1. Fully anonymised PDF file that contains the draft research plan and an essay serving as a demonstration of the Candidate's research competence (details, together with the form, are available on the School's website). The file name is the individual IRK number, e.g. IRK02255. The file may not contain any information that could serve to identify the Candidate.
2. Copy of the diploma certifying the successful completion of second-cycle studies (if applicable) – in a PDF file adhering to the following naming convention: Diploma-Candidate's Name-Surname-IRK Number, e.g. Diploma-John-Smith-IRK02255.
3. If the Candidate has not yet obtained a master's degree but they are graduating from their studies during the 2022/2023 academic year – a copy of a certificate confirming the planned date of the master's exam (no later than up 30th of July, last day of enrollment), issued by the master's thesis supervisor together and stamped by the unit where the Candidate is studying. The PDF file shall adhere to the following naming convention: Confirmation-MA-Candidate's Name-Surname-IRK Number, e.g. Confirmation-MA-John-Smith-IRK02255.
4. If the Candidate has not yet obtained a master's degree and they are not graduating from second-cycle studies during the 2022/2023 academic year, but they have been awarded the Ministry of Education and Science „Pearls of Science” – a copy of the certificate confirming the award of the Pearls of Science. The PDF file shall adhere to the following naming convention: Pearls-Science-Candidate's Name-Surname-IRK Number, e.g. Diamond-Grant-John-Smith-IRK02255.
5. If the Candidate has not yet obtained a master's degree and they are not graduating from second-cycle studies during the 2022/2023 academic year, but they want to apply for admission to the Jagiellonian University Doctoral School in the Humanities under a special procedure for outstanding first-cycle graduates, at least three independent researchers who are going to prepare recommendations for the evaluation procedure shall be indicated in appropriate section of the admission form. It is advisable for at least one person to be from outside the academic entity where the Candidate has been studying.

6. While registering in the IRK (OAS) the Candidate is asked to put data about an academic staff member (not necessary from the JU) to whom link with the opinion form will be sent. No additional documents from the Candidate are required.
7. PDF file with a detailed justification for choosing the academic unit (Faculty / Institute / Department) where research is to be carried out and confirmation of an independent researcher from that unit who agrees to be a future supervisor or will help finding a supervisor – (a maximum of 900 characters including whitespaces) – the form will be made available for download from the School's website. The PDF file shall adhere to the following naming convention: Justification-Candidate's Name-Surname-IRK Number, e.g. Justification-John-Smith-IRK02255.

**Additional documents confirming the Candidate's achievements (if applicable):**

8. Copy of the certificate confirming the acquisition of funding under the Ministry of Education and Science „Pearls of Science” competition. The PDF file shall adhere to the following naming convention: Pearls-Science-Candidate's Name-Surname-IRK Number, e.g. Diamond-Grant-John-Smith-IRK02255.
9. Copy of the certificate confirming the award of the Minister of Education and Science scholarship for outstanding second-cycle students (if applicable). The PDF file shall adhere to the following naming convention: Scholarship-Candidate's Name-Surname-IRK Number, e.g. Scholarship-John-Smith-IRK02255.
10. Copy of a certificate confirming the acquisition of financing for own research project from external sources. The PDF file shall adhere to the following naming convention: Grant-Name-Surname-IRK Number, e.g. Grant-John-Smith-IRK02255.
11. Copy of two diplomas confirming the graduation from two different second-cycle studies – both diplomas in a single PDF file. The PDF file shall adhere to the following naming convention: Diplomas-Candidate's Name-Surname-IRK Number, e.g. Diplomas-John-Smith-IRK02255.