



UNIWERSYTET JAGIELLOŃSKI
W KRAKOWIE

75.0200.118.2021

**Ordinance No. 14
by Jagiellonian University Rector
of 28 January 2022**

on: the rules for granting financial support to doctoral students and participants of doctoral studies at Jagiellonian University as part of the Strategic Programme Excellence Initiative at Jagiellonian University

Pursuant to Article 23, section 1 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended), I hereby order as follows:

§ 1

In order to determine the rules for granting financial support to doctoral students and participants in doctoral studies at Jagiellonian University within the framework of the Strategic Programme Excellence Initiative at Jagiellonian University, the following is assigned:

- 1) Rules for granting support within the Visibility & Mobility Module to doctoral students and participants in doctoral studies within the Strategic Programme Excellence Initiative at Jagiellonian University in the wording specified in Annex No. 1 to the Ordinance;
- 2) Rules for granting support within the Skills Development & Engagement Module to doctoral students and participants in doctoral studies within the Strategic Programme Excellence Initiative at Jagiellonian University in the wording specified in Annex No. 2 to the Ordinance;
- 3) Rules for granting support within the Research Support Module to doctoral students and participants in doctoral studies within the Strategic Programme Excellence Initiative at Jagiellonian University in the wording specified in Annex No. 3 to the Ordinance;
- 4) Rules for granting awards within the Excellence Module to doctoral students and participants in doctoral studies within the Strategic Programme Excellence Initiative at Jagiellonian University in the wording specified in Annex No. 4 to the Ordinance.

§ 2

The Ordinance shall enter into force on the date of its signature.

The Rector

Prof. dr hab. Jacek Popiel

**RULES FOR GRANTING SUPPORT WITHIN THE VISIBILITY & MOBILITY MODULE
TO DOCTORAL STUDENTS AND PARTICIPANTS IN DOCTORAL STUDIES WITHIN
THE STRATEGIC PROGRAMME EXCELLENCE INITIATIVE AT JAGIELLONIAN
UNIVERSITY**

§ 1

For the purposes of these Rules, the following terms shall be used, irrespective of the singular or plural form in which they are used and whether they are written in upper or lower case:

JU – Jagiellonian University,

ID.UJ – the Strategic Programme Excellence Initiative at Jagiellonian University,

4*I principle – the principle specified in Jagiellonian University's application in the “Excellence Initiative – Research University” call, according to which a sustainable university is based on four pillars, i.e. internationalization, interdisciplinarity, integration and innovation,

organiser of the call – the Head of the Doctoral School of Jagiellonian University,

Rules – these Rules for granting support within the Visibility & Mobility Module to doctoral students and participants in doctoral studies within the framework of the Strategic Programme Excellence Initiative at Jagiellonian University,

Visibility & Mobility Module (Module for the Support of the Presentation of Research Results and International Mobility for doctoral Students) – one of four modules supporting the activity of doctoral students and participants in doctoral studies at Jagiellonian University as part of the Strategic Programme Excellence Initiative at Jagiellonian University, in accordance with the Rules and guidelines referred to in § 2, section 7.

doctoral student – a doctoral student of a doctoral school of Jagiellonian University, admitted to the doctoral school through a call, enrolled as a doctoral student at any time during the academic year, who took the oath pursuant to Article 200, section 8 of the Act,

participant in doctoral studies – a participant in doctoral studies at Jagiellonian University admitted to the university before the academic year 2019/2020, i.e. a participant of third-cycle studies within the meaning of Article 2, section 1, point 10 of the Act of 27 July 2005 – Law on Higher Education (Journal of Laws of 2017, item 2183),

Act – the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended),

doctoral school – Doctoral School in the Humanities, Doctoral School in the Social Sciences, Doctoral School of Exact and Natural Sciences, Doctoral School of Medical and Health Sciences, established at Jagiellonian University.

§ 2

1. This document sets out the rules for granting financial support within the Visibility & Mobility Module to doctoral students and participants in doctoral studies in accordance with the objectives of ID.UJ.
2. An application must pursue at least one of the pillars of the 4*I principle of ID.UJ.
3. Financial support granted within the Visibility & Mobility Module is intended for doctoral students and participants in doctoral studies carrying out research or development works.
4. A doctoral student shall apply for financial support in a call organised in the doctoral school to which he/she is assigned. A participant in doctoral studies shall apply for financial support in a call organised in the doctoral school which involves a leading discipline in which the participant is engaged in research activity.
5. Financial support shall apply only to participants in doctoral studies who have not completed the fourth year of their doctoral studies, subject to section 6, or to doctoral students who have not completed respectively - in the case of an eight-semester programme - the sixth semester or - in the case of a six-semester programme - the fourth semester.
6. In the case of participants in doctoral studies who are in the fourth year of their doctoral studies, it is necessary to have the status of a doctoral student if the project is carried out

after 30 September.

7. The terms and conditions of the call shall be laid down in separate guidelines by the organiser of the call in consultation with the Dean or Head of the Małopolska Centre of Biotechnology as a representative of other units educating doctoral students and participants in doctoral studies. These guidelines shall include in particular the criteria for granting support and the maximum amount of a single grant under the submitted project.
8. The guidelines referred to in section 7 are approved by JU Vice-Rector for Research.

§ 3

1. The funds for the implementation of the Visibility & Mobility Module come from the funds granted to Jagiellonian University by the Ministry of Science and Higher Education within the “Excellence Initiative - Research University” programme.
2. The total pool of funds allocated for the implementation of the Visibility & Mobility Module in 2021 is determined by JU Rector in consultation with JU Vice-Rector for Research, JU Rector's Proxy for Strategic Projects and the Head of the ID.UJ Coordinating Team, and in subsequent years by JU Vice-Rector for Research independently.

§ 4

1. The funds within the framework of the Visibility & Mobility Module for doctoral students and participants in doctoral studies shall be allocated through a continuous call for proposals until the allocated pool of funds is exhausted.
2. In case of failure to use the allocated funds within a given call for proposals, the organiser of the call is obliged to return the remaining funds to the ID.UJ pool of funds.
3. Within the ID.UJ Visibility & Mobility Module, funding is available for the following cost categories:
 - 1) active participation in prestigious international conferences within the discipline or disciplines in which the doctoral student/participant in doctoral studies is carrying out research;
 - 2) research stays (from 5 up to 30 days) in prestigious research centres abroad;
 - 3) open access fees (a doctoral student/participant in doctoral studies as a first author or corresponding author; the funds allocated by the organiser of the call for open access fees may not exceed 50% of the funds allocated for a given call).
4. Receiving the support within the Visibility & Mobility Module for the realisation of the activities presented in the application rules out the possibility of financing the same costs within the funds granted to a doctoral student/participant in doctoral studies in other ID.UJ calls and in other calls organised by the external research financing institutions.
5. A doctoral student/participant in doctoral studies may participate and receive indirect financial support from ID.UJ, e.g. by belonging to teams led by experienced researchers, with the proviso that covering the same expenses from two different sources, including within ID.UJ, is not allowed.
6. A doctoral student/participant in doctoral studies may apply for support only once in a given calendar year in each category of support indicated in section 3.

§ 5

1. The guidelines referred to in § 2, section 7 should specify in particular:
 - 1) the template for application form;
 - 2) the amount of funding support;
 - 3) the starting and ending date of the call;
 - 4) the date of announcing the results of the call;
 - 5) the manner of appointment and composition of the committee evaluating applications, subject to the provisions of section 2;
 - 6) detailed evaluation criteria;

- 7) the method of evaluation of applications and creation of a ranking list;
 - 8) the appeal procedure;
 - 9) the method of publication of the call's results;
 - 10) the manner of settling the granted funding in accordance with the formula applicable in the call.
2. The committees evaluating the applications must include representatives of the faculties or other units educating doctoral students and participants in doctoral studies as well as representatives indicated by the appropriate body of JU PhD Students' Association.
 3. The guidelines shall include information on the processing of personal data of doctoral students/participants in doctoral studies.
 4. Attached to the guidelines are the Rights and Obligations of the doctoral student/participant in doctoral studies supported by the Visibility & Mobility Module. Before receiving support within the framework of the Visibility & Mobility Module, the doctoral student/participant in doctoral studies should submit a declaration of acceptance of the abovementioned Rights and Obligations as well as the guidelines referred to in § 2, section 7.

§ 6

1. The condition to enter the next edition of the call within a given cost category (in the following calendar year) is the settlement of the previously received support within the Visibility & Mobility Module.
2. The support within the Visibility & Mobility Module must be implemented and accounted for in accordance with Jagiellonian University rules. Funds not spent in a given year are transferred to the following year and must be spent at the latest by 30 June of the following calendar year.
3. The call is administered through the strefaid.uj.edu.pl system.

RULES FOR GRANTING SUPPORT WITHIN THE SKILLS DEVELOPMENT & ENGAGEMENT MODULE TO DOCTORAL STUDENTS AND PARTICIPANTS IN DOCTORAL STUDIES WITHIN THE STRATEGIC PROGRAMME EXCELLENCE INITIATIVE AT JAGIELLONIAN UNIVERSITY

§ 1

For the purposes of these Rules, the following terms shall be used, irrespective of the singular or plural form in which they are used and whether they are written in upper or lower case:

JU – Jagiellonian University,

ID.UJ – the Strategic Programme Excellence Initiative at Jagiellonian University,

4*I principle – the principle specified in Jagiellonian University's application in the “Excellence Initiative – Research University” call, according to which a sustainable university is based on four pillars, i.e. internationalization, interdisciplinarity, integration and innovation,

organiser of the call – the Head of the Doctoral School of Jagiellonian University,

Rules – these Rules for granting support within the Skills Development & Engagement Module to doctoral students and participants in doctoral studies within the framework of the Strategic Programme Excellence Initiative at Jagiellonian University,

Skills Development & Engagement Module (Module for the Support of Skills Development and Non-research Activities for Doctoral Students) – one of four modules supporting the activity of doctoral students and participants in doctoral studies at Jagiellonian University as part of the Strategic Programme Excellence Initiative at Jagiellonian University, in accordance with the Rules and guidelines referred to in § 4, section 2.

doctoral student – a doctoral student of a doctoral school of Jagiellonian University, admitted to the doctoral school through a call, enrolled as a doctoral student at any time during the academic year, who took the oath pursuant to Article 200, section 8 of the Act,

participant in doctoral studies – a participant in doctoral studies at Jagiellonian University admitted to the university before the academic year 2019/2020, i.e. a participant of third-cycle studies within the meaning of Article 2, section 1, point 10 of the Act of 27 July 2005 – Law on Higher Education (Journal of Laws of 2017, item 2183),

Act – the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended),

doctoral school – Doctoral School in the Humanities, Doctoral School in the Social Sciences, Doctoral School of Exact and Natural Sciences, Doctoral School of Medical and Health Sciences, established at Jagiellonian University.

direct support - support from the funds of the Strategic Programme Excellence Initiative at Jagiellonian University in the framework of the calls organised for doctoral students and participants in doctoral studies for training initiatives,

indirect support - support from the funds of the Strategic Programme Excellence Initiative at Jagiellonian University, in which a doctoral student and participant in doctoral studies may be exclusively a participant of the supported initiatives; beneficiaries of indirect support may also be candidates for doctoral students, graduates of doctoral schools and teaching staff in doctoral schools

§ 2

1. This document sets out the rules for granting financial support within the Skills Development & Engagement Module to doctoral students and participants in doctoral studies in accordance with the objectives of ID.UJ.
2. The funded initiative must pursue at least one of the pillars of the 4*I principle of ID.UJ.
3. Financial support granted within the Skills Development & Engagement Module is intended for doctoral students and participants in doctoral studies, subject to the provision that indirect support may also be provided to candidates for doctoral schools and graduates of doctoral schools, in accordance with § 4, section 5, points 11-12 of the Rules, as well as teaching staff in doctoral schools, in accordance with § 4, section 5, points 2-3 of the

Rules.

4. Direct support may be granted only to participants in doctoral studies who have not completed the fourth year of their doctoral studies, subject to section 5, and to doctoral students who have not completed respectively - in the case of an eight-semester programme - the sixth semester or - in the case of a six-semester programme - the fourth semester.
5. In the case of participants in doctoral studies who are in the fourth year of their doctoral studies, it is necessary to have the status of a doctoral student if the project is carried out after 30 September.

§ 3

1. The funds for the implementation of the Skills Development & Engagement Module come from the funds granted to Jagiellonian University by the Ministry of Science and Higher Education within the “Excellence Initiative - Research University” programme.
2. The total pool of funds allocated for the implementation of the Skills Development & Engagement Module in 2021 is determined by JU Rector in consultation with JU Vice-Rector for Research, JU Rector's Proxy for Strategic Projects and the Head of the ID.UJ Coordinating Team, and in subsequent years by JU Vice-Rector for Research independently.
3. The distribution of funds allocated for direct and indirect support is determined by the organiser of the call and indirect support after consulting the Doctoral School Council and a representative of doctoral students indicated by the appropriate body of Jagiellonian University PhD Students' Association.

§ 4

1. The funds for direct support of doctoral students and participants in doctoral studies within the Skills Development & Engagement Module at ID.UJ are allocated through a continuous call until the allocated pool of funds is exhausted.
2. The terms and conditions of the call, including in particular the criteria for the granting of support and its maximum amount (within a given initiative), are defined by the organiser of the call in separate guidelines.
3. The guidelines referred to in section 2 shall be approved by UJ Vice-Rector for Research.
4. If the pool of funds allocated to support the Skills Development & Engagement Module call in ID.UJ is not spent, the organiser of the call and indirect support is obliged to return the remaining part of the funds to the ID.UJ funding pool.
5. As part of the indirect support in the Skills Development & Engagement Module at ID.UJ, it will be possible to fund the following categories of activities carried out by the doctoral school through the organization of:
 - 1) trainings aimed at developing methodological skills;
 - 2) trainings for doctoral advisors and members of doctoral committees on how to support a doctoral student in the research process;
 - 3) a mentoring and tutoring programme for doctoral students and teaching staff in doctoral schools;
 - 4) trainings aimed at developing transversal skills (interdisciplinary, cross-disciplinary and general);
 - 5) trainings aimed at developing skills related to non-research activity;
 - 6) trainings aimed at developing skills related to pursuing scientific and non-scientific career;
 - 7) trainings aimed at developing skills related to activity in the social and economic environment;
 - 8) trainings aimed at developing skills related to promotional and educational activity;
 - 9) trainings as part of the individual development of skills;
 - 10) trainings related to career building after graduation from doctoral school;
 - 11) trainings related to the recruitment of outstanding candidates for the doctoral schools

- 12) activities related to career monitoring and maintaining the relationship between the graduates and the doctoral school.
6. Within the ID.UJ Skills Development & Engagement Module, funding within the direct support for a doctoral student/participant in doctoral studies is available in the following initiatives:
- 1) participation in trainings aimed at developing methodological skills of doctoral students/participants in doctoral studies;
 - 2) participation in trainings aimed at developing transversal skills;
 - 3) participation in trainings aimed at developing skills related to non-research activity;
 - 4) participation in trainings aimed at developing skills related to activity in the social and economic environment;
 - 5) participation in trainings aimed at developing skills related to promotional and educational activity;
 - 6) participation in trainings aimed at supporting individual development of skills.
7. Receiving the support within the Skills Development & Engagement Module rules out the possibility of financing the same costs within the funds granted to a doctoral student/participant in doctoral studies in other ID.UJ calls and in other calls organised by the external research institutions financing analogous initiatives.
8. A doctoral student/participant in doctoral studies may apply for direct support only once in a given edition of the call, regardless of the type of initiative for which he/she applies for funding.

§ 5

1. The guidelines referred to in § 4, section 2 should specify in particular:
 - 1) the template for application form;
 - 2) the amount of funding support;
 - 3) the starting and ending date of the call;
 - 4) the date of announcing the results of the call;
 - 5) the manner of appointment and composition of the committee evaluating applications, subject to the provisions of section 2;
 - 6) detailed evaluation criteria;
 - 7) the method of evaluation of applications and creation of a ranking list;
 - 8) the appeal procedure;
 - 9) the method of publication of the call's results;
 - 10) the manner of settling the granted funding in accordance with the formula applicable in the call.
2. The committees evaluating the applications must include representatives of the doctoral schools as well as representatives indicated by the appropriate body of JU PhD Students' Association.
3. The guidelines shall include information on the processing of personal data of doctoral students/participants in doctoral studies.
4. Attached to the guidelines are the Rights and Obligations of the doctoral student/participant in doctoral studies who have been granted direct support within the Skills Development & Engagement Module. Before receiving direct support within the framework of the Skills Development & Engagement Module, the doctoral student/participant in doctoral studies should submit a declaration of acceptance of the abovementioned Rights and Obligations as well as the guidelines referred to in § 4, section 2.

§ 6

1. The support within the Skills Development & Engagement Module must be implemented and accounted for in accordance with Jagiellonian University rules. Funds not spent in a given year are transferred to the following year and must be spent at the latest by 30 June of the following calendar year.

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2. The call is administered through the strefaid.uj.edu.pl system.

RULES FOR GRANTING SUPPORT WITHIN THE RESEARCH SUPPORT MODULE TO DOCTORAL STUDENTS AND PARTICIPANTS IN DOCTORAL STUDIES WITHIN THE STRATEGIC PROGRAMME EXCELLENCE INITIATIVE AT JAGIELLONIAN UNIVERSITY

§ 1

For the purposes of these Rules, the following terms shall be used, irrespective of the singular or plural form in which they are used and whether they are written in upper or lower case:

JU – Jagiellonian University,

ID.UJ – the Strategic Programme Excellence Initiative at Jagiellonian University,

4*I principle – the principle specified in Jagiellonian University's application in the “Excellence Initiative – Research University” call, according to which a sustainable university is based on four pillars, i.e. internationalization, interdisciplinarity, integration and innovation,

organiser of the call – Dean or Head of the Małopolska Centre of Biotechnology as a representative of other units educating doctoral students and participants in doctoral studies,

Rules – these Rules for granting support within the Research Support Module to doctoral students and participants in doctoral studies within the framework of the Strategic Programme Excellence Initiative at Jagiellonian University,

Research Support Module (Research Support Module for doctoral students) – one of four modules supporting the activity of doctoral students and participants in doctoral studies at Jagiellonian University as part of the Strategic Programme Excellence Initiative at Jagiellonian University, in accordance with the Rules and guidelines referred to in § 2, section 6.

doctoral student – a doctoral student of a doctoral school of Jagiellonian University, admitted to the doctoral school through a call, enrolled as a doctoral student at any time during the academic year, who took the oath pursuant to Article 200, section 8 of the Act,

participant in doctoral studies – a participant in doctoral studies at Jagiellonian University admitted to the university before the academic year 2019/2020, i.e. a participant of third-cycle studies within the meaning of Article 2, section 1, point 10 of the Act of 27 July 2005 – Law on Higher Education (Journal of Laws of 2017, item 2183),

Act – the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended),

doctoral school – Doctoral School in the Humanities, Doctoral School in the Social Sciences, Doctoral School of Exact and Natural Sciences, Doctoral School of Medical and Health Sciences, established at Jagiellonian University.

§ 2

1. This document sets out the rules for granting financial support within the Research Support Module to doctoral students and participants in doctoral studies in accordance with the objectives of ID.UJ.
2. An application must pursue at least one of the pillars of the 4*I principle of ID.UJ.
3. Financial support granted within the Research Support Module is intended for doctoral students and participants in doctoral studies carrying out research or development works.
4. Financial support shall apply only to participants in doctoral studies who have not completed the fourth year of their doctoral studies, subject to section 5, and to doctoral students who have not completed respectively - in the case of an eight-semester programme - the sixth semester or - in the case of a six-semester programme - the fourth semester.
5. In the case of participants in doctoral studies who are in the fourth year of their doctoral studies, it is necessary to have the status of a doctoral student if the project is carried out after 30 September.
6. The terms and conditions of the call, including in particular the criteria for granting support and its maximum amount (within the funded project) shall be laid down by the

organiser of the call in consultation with the head of the relevant doctoral school or the head of the relevant doctoral studies in separate guidelines approved by JU Vice-Rector for Research.

§ 3

1. The funds for the implementation of the Research Support Module come from the funds granted to Jagiellonian University by the Ministry of Science and Higher Education within the “Excellence Initiative - Research University” programme.
2. The total pool of funds allocated for the implementation of the Research Support Module in 2021 is determined by JU Rector in consultation with JU Vice-Rector for Research, JU Rector's Proxy for Strategic Projects and the Head of the ID.UJ Coordinating Team, and in subsequent years by JU Vice-Rector for Research independently.

§ 4

1. Funds within the framework of the Research Support Module for doctoral students and participants in doctoral studies shall be granted through a call organised once a calendar year.
2. In the case of not using the allocated resources within a given call, the organiser of the call may announce an additional call for applications. If the actions mentioned in the first sentence, or in the case of not announcing an additional call, do not lead to the total use of the allocated funds, the organiser of the call is obliged to return the remaining funds to the ID.UJ pool of funds.
3. In connection with the implementation of research or development works by doctoral students/participants in doctoral studies within the Research Support Module, funding is available for the following cost categories:
 - 1) consumables;
 - 2) reagents;
 - 3) books;
 - 4) fixed assets (fixed assets are the responsibility of the heads of the organisational units of Jagiellonian University in which the doctoral students/participants in doctoral studies are studying, or persons indicated by the heads of these units);
 - 5) external services, including costs related to translation, proofreading of publications;
 - 6) civil law contracts (contracts to perform a specific task or commissioned contracts – only for persons not employed at Jagiellonian University, without remuneration for doctoral students/participants in doctoral studies, both as principal investigators and contractors; civil law contracts are concluded by heads of organisational units of Jagiellonian University in which doctoral students/participants in doctoral studies are studying).
4. Receiving the support within the Research Support Module for the realisation of the activities presented in the application rules out the possibility of financing the same costs within the funds granted to a doctoral student/participant in doctoral studies in other ID.UJ calls and in other calls organised by the external research financing institutions.
5. A doctoral student/participant in doctoral studies may indirectly participate in the support financed from ID.UJ, e.g. by belonging to teams led by experienced researchers, with the proviso that covering the same expenses from two different sources, including within ID.UJ, is not allowed.

§ 5

1. The guidelines referred to in § 2, section 6 should specify in particular:
 - 1) the template for application form;
 - 2) the maximum amount of funding support;
 - 3) the starting and ending date of the call;
 - 4) the date of announcing the results of the call;

- 5) the manner of appointment and composition of the committee evaluating applications, subject to the provisions of section 2;
 - 6) detailed evaluation criteria;
 - 7) the method of evaluation of applications and creation of a ranking list;
 - 8) the appeal procedure;
 - 9) the method of publication of the call's results;
 - 10) the manner of settling the granted funding in accordance with the formula applicable in the call.
2. The committees evaluating the applications must include representatives of the relevant doctoral schools and relevant doctoral studies as well as representatives indicated by the appropriate body of JU PhD Students' Association.
 3. The guidelines shall include information on the processing of personal data of doctoral students/participants in doctoral studies.
 4. Attached to the guidelines are the Rights and Obligations of the doctoral student/participant in doctoral studies who have been granted support within the Research Support Module. Before receiving direct support within the framework of the Research Support Module, the doctoral student/participant in doctoral studies should submit a declaration of acceptance of the abovementioned Rights and Obligations as well as the guidelines referred to in § 2, section 6.

§ 6

1. The condition to enter the next edition of the call (in the following calendar year) is the settlement of the previously received support within the Research Support Module.
2. The support within the Research Support Module must be implemented and accounted for in accordance with Jagiellonian University rules. Funds not spent in a given year are transferred to the following year and must be spent at the latest by 30 June of the following calendar year.
3. The call is administered through the strefaid.uj.edu.pl system.

RULES FOR GRANTING AWARDS TO DOCTORAL STUDENTS AND PARTICIPANTS IN DOCTORAL STUDIES WITHIN THE EXCELLENCE MODULE AS DEFINED IN THE STRATEGIC PROGRAMME EXCELLENCE INITIATIVE AT JAGIELLONIAN UNIVERSITY

§ 1

For the purposes of these Rules, the following terms shall be used, irrespective of the singular or plural form in which they are used and whether they are written in upper or lower case:

JU – Jagiellonian University,

ID.UJ – the Strategic Programme Excellence Initiative at Jagiellonian University,

4*I principle – the principle specified in Jagiellonian University's application in the “Excellence Initiative – Research University” call, according to which a sustainable university is based on four pillars, i.e. internationalization, interdisciplinarity, integration and innovation,

organiser of the call – the Head of the Doctoral School of Jagiellonian University,

Rules – these Rules for granting awards within the Excellence Module to doctoral students and participants in doctoral studies as defined in the Strategic Programme Excellence Initiative at Jagiellonian University,

Excellence Module (Excellence Module for doctoral students) – one of four modules supporting the activity of doctoral students and participants in doctoral studies at Jagiellonian University as part of the Strategic Programme Excellence Initiative at Jagiellonian University, in accordance with the Rules and guidelines referred to in § 4, section 3.

doctoral student – a doctoral student of a doctoral school of Jagiellonian University, admitted to the doctoral school through a call, enrolled as a doctoral student at any time during the academic year, who took the oath pursuant to Article 200, section 8 of the Act,

participant in doctoral studies – a participant in doctoral studies at Jagiellonian University admitted to the university before the academic year 2019/2020, i.e. a participant of third-cycle studies within the meaning of Article 2, section 1, point 10 of the Act of 27 July 2005 – Law on Higher Education (Journal of Laws of 2017, item 2183),

Act – the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended),

Award – First Degree Award and Second Degree Award of JU Vice-Rector for Research for doctoral students and participants in doctoral studies granted within the Excellence Module in accordance with objectives of ID.UJ,

doctoral school – Doctoral School in the Humanities, Doctoral School in the Social Sciences, Doctoral School of Exact and Natural Sciences, Doctoral School of Medical and Health Sciences, established at Jagiellonian University.

§ 2

1. This document sets out the rules and procedures for granting the Excellence Module Award to doctoral students and participants in doctoral studies in accordance with the objectives of ID.UJ.
2. The Award is intended for doctoral students and participants in doctoral studies.
3. A doctoral student shall apply for the Award in a call organised in the doctoral school to which he/she is assigned. A participant in doctoral studies shall apply in a call organised in a doctoral school which involves a leading discipline in which the participant is engaged in research activity.

§ 3

1. The funds for the Awards come from the funds granted to Jagiellonian University by the Ministry of Science and Higher Education within the “Excellence Initiative - Research University” programme.

2. The total pool of funds allocated for the Awards in 2021 is determined by JU Rector in consultation with JU Vice-Rector for Research, JU Rector's Proxy for Strategic Projects and the Head of the ID.UJ Coordinating Team, and in subsequent years by JU Vice-Rector for Research independently.
3. The maximum amount of an individual First Degree Award is PLN 5,000.
4. The maximum amount of the individual Second Degree Award is PLN 3,000.
5. The Award is granted once a year for a publication achievement that appeared in the year preceding the granting of the Award and that presents research results pursuing at least one of the pillars of the 4*I principle of ID.UJ.
6. The Organiser of the call shall conduct the call for publication activity in the previous calendar year in the second quarter of the following year, with the announcement of the call no later than 30 April and its conclusion no later than 30 June. The call in 2021 for publication activity in 2020 shall be announced immediately after the entry into force of these Rules and shall be resolved within two months of the announcement of the call.
7. The Award shall be granted on the basis of a ranking list approved by the competent awards committees referred to in § 5, section 2.
8. A doctoral student/participant in doctoral studies may receive only one Award per call for proposals.
9. The Awards shall be paid into the bank account of the doctoral student/participant in doctoral studies within a maximum of three months of the decision of the awards committees to grant the Award.
10. The award constitutes for the doctoral student/participant in doctoral studies a taxable income in accordance with the provisions of the Personal Income Tax Act of 26 July 1991 (Journal of Laws of 2021, item 1128, as amended).

§ 4

1. The First Degree Award may be granted to a doctoral student/participant in doctoral studies for a publication of:
 - 1) a scientific article, within the meaning of the relevant regulation on the evaluation of the quality of research activity, in a scientific journal or peer-reviewed materials from an international scientific conference from the list of scientific journals and peer-reviewed materials from international conferences referred to in Article 267, section 2, point 2, letter b of the Act, which was assigned 200 points; or
 - 2) a scientific monograph or a chapter of a scientific monograph within the meaning of the relevant regulation on the evaluation of the quality of research activity, published in a publishing house from the list of publications at level II referred to in Article 267, paragraph 2, point 2, letter a of the Act,
 in the preparation of which the doctoral student/participant in doctoral studies has played a significant role, in particular of which he/she is the sole, first or corresponding author, except in cases where there are more than two corresponding authors.
2. The Second Degree Award may be granted to a doctoral student/participant in doctoral studies for a publication of:
 - 1) a scientific article, within the meaning of the relevant regulation on the evaluation of the quality of research activity, in a scientific journal or peer-reviewed materials from an international scientific conference from the list of scientific journals and peer-reviewed materials from international conferences referred to in Article 267, section 2, point 2, letter b of the Act; in the case of the field of medical sciences and the field of exact and natural sciences in a group of at least 140 points, in the case of the field of social sciences and the humanities in a group of at least 100 points or
 - 2) a scientific monograph or a chapter of a scientific monograph within the meaning of the relevant regulation on the evaluation of the quality of research activity, published in a publishing house from the list of publications at level I referred to in Article 267, paragraph 2, point 2, letter a of the Act,
 in the preparation of which the doctoral student/participant in doctoral studies has played a significant role, in particular of which he/she is the sole, first or corresponding author,

except in cases where there are more than two corresponding authors.

3. Detailed criteria and conditions for granting of the Award are defined by the organiser of the call in consultation with the dean or the head of another unit educating doctoral students and participants in doctoral studies in the relevant discipline, in separate guidelines approved by the JU Vice-Rector for Research.
4. The Award may be granted on condition that the scientific publication of the doctoral student/participant in doctoral studies has an affiliation to Jagiellonian University and has been registered in Jagiellonian University Repository in the collection "Bibliography of Publications of Jagiellonian University Employees" in accordance with the relevant ordinance of Jagiellonian University Rector.

§ 5

1. The guidelines referred to in § 4, section 3 should specify in particular:
 - 1) the template for application form;
 - 2) the starting and ending date of the call;
 - 3) the date of announcing the results of the call;
 - 4) the manner of appointment and composition of the awards committees, subject to the provisions of section 2;
 - 5) detailed evaluation criteria;
 - 6) the method of evaluation of applications and creation of a ranking list;
 - 7) the appeal procedure;
 - 8) the method of publication of the call's results;
2. In addition to representatives of the doctoral school (i.e. representatives of the Doctoral School Council or heads of education programmes/doctoral programmes managers), representatives of relevant faculties or other units educating doctoral students and participants in doctoral studies as well as representatives indicated by the relevant body of JU PhD Students' Association must be included in the awards committees that evaluate applications.
3. The guidelines shall include information on the processing of personal data of doctoral students/participants in doctoral studies.

§ 6

1. The call is administered through the strefaid.uj.edu.pl system.