

## **Regulations of Teaching Practice Placements for students of the Doctoral School in the Humanities of the Jagiellonian University**

1. Every doctoral student who selects the teaching practice training path in the education program at SDNH UJ, should complete a teaching practice placement of 60 hours for the entire cycle of their education (36 or 48 months).
2. Teaching practice placements may only take place under the supervision of experienced academic teachers.
3. The purpose of the teaching practice placements is to enable doctoral students to acquire the requisite knowledge, skills and social skills competences specified at PQF level 8, particularly W5, K1 and also, according to the specific conditions of teaching practice placements, U6.
4. The coordinator of the teaching practice placement is always the supervisor of the doctoral student.
5. The hours to be taught may be distributed throughout the doctoral program following consultation between the doctoral student and the teaching practice placement coordinator.
6. The teaching practice includes:
  - a) 30 hours of the observation of classes conducted by experienced academic teachers (the doctoral student observes classes conducted by an experienced academic teacher and performs teaching activities as specified by the teacher);
  - b) 30 hours of classes taught/co-taught by the doctoral student (the doctoral student teaches/co-teaches classes as part of courses conducted by experienced academic teachers).
7. The teaching practice coordinator, in consultation with the doctoral student, selects the topics and forms of the observations of experienced academic teachers and classes to be taught/co-taught. As part of the teaching practice, it is recommended that doctoral students have the opportunity to observe, teach and co-teach a range of classes (seminars, lectures, discussion classes).
8. The teaching practice placement is credited by the head of the doctoral program after the doctoral student has completed all of the necessary obligations resulting from the placement.
9. The prerequisite for the completion of teaching practice by a doctoral student is the preparation and submission of the Teaching Practice Record to the head of the doctoral program. This should contain:
  - a) a list of observations (lessons conducted by an experienced teacher, including the topics of the classes and the nature of the doctoral student's participation, as well as any tasks assigned);
  - b) list of taught/co-taught classes;
  - c) lesson plans for taught/co-taught classes approved by the academic teachers responsible for the doctoral student.
10. These documents should be prepared according to the template provided as an annex to the teaching practice placement regulations.