

**Appendix to resolution No. 38/V/2019
of the Senate of the Jagiellonian University of 29 May 2019**

Detailed terms and conditions of enrolment at the Doctoral School in the Humanities in force in the 2019/2020 academic year

Formal preliminary requirements for participation in the enrolment procedure

To be eligible for applying for admission to the School, the candidate has to hold the degree of a magister, a magister inżynier, or an equivalent degree in any field of study or has to be the person referred to in Article 186.2 of the law.

Compliance with the above requirement shall be verified after the candidate has been admitted to the school, at the moment of the candidate signing onto the list of doctoral students.

Language of the enrolment procedure

The enrolment procedure shall be carried out in Polish or in English.

The enrolment procedure

The enrolment procedure consists of two stages.

At the first stage, the commission evaluates the following documents submitted by the candidate:

1. a summary of the planned research project (the “project”) in English, in the form of an abstract [1,800 characters, including spaces] – a formal requirement;
2. a description of the project in Polish or English [7,200–8,000 characters including spaces], including:
 - a. a description of the academic purpose of the project, including a formulation of research problems/hypotheses;
 - b. a presentation of the current state of knowledge in terms of the problems taken up;
 - c. a justification of taking up research in the context of the selected field of study, including the importance of the project for the development of this field of study;
 - d. justification of the choice of the academic entity (faculty, institute, or department) to carry out research in, including an opinion from an employee of this entity (holding at least the degree of a doktor habilitowany) on the research potential of the candidate;
 - e. research methodology;
 - f. bibliography(a maximum of 60 points);
3. one publication, and if the candidate has not published anything, an essay to serve as a demonstration of the candidate’s research competences [a maximum of 18,000 characters, including spaces] (a maximum of 30 points);
4. academic achievements:
 - a. scholarships from the minister for an outstanding second-cycle student (2 points);
 - b. a diamond grant (2 points);

- c. obtaining financing for a research project from external sources in a contest (4 points);
- d. graduation from at least two fields of study at the magister level (4 points)
(a maximum of 10 points).

For the purpose of the evaluation, the commission may appoint a reviewer.

To qualify for the second stage (an interview), a candidate has to score at least 60 points at stage one. The score awarded during preliminary evaluation is intended to select candidates for stage two and is not included in the candidate's final result.

Candidates failing to progress to stage two will be included in the ranking list with a score of zero (0).

At the second stage, the commission interviews the candidates in order to evaluate them as per the following criteria:

1. presentation of a doctoral project (a maximum of 10 minutes),
2. conversation with the members of the commission.

Evaluation criteria and result

The candidate's result shall be determined on the basis of the interview (0–100 points), as part of which the following shall be evaluated:

1. the ability to formulate a research project, research hypotheses, and academic discourse (a maximum of 30 points);
2. the academic value of the planned research (a maximum of 20 points);
3. the candidate's level of preparation for carrying out the project, including the command of the languages necessary to carry out the planned research (a maximum of 30 points);
4. the ability to present one's own interests and research achievements so far (a maximum of 20 points).

For each of the candidates, the result shall be a number between 0 and 100, accurate to two decimal places, as scored during the interview. Failure to appear for the second stage of the enrolment process shall result in the candidate receiving a score of zero (0) for that stage.